

President: Sarah Allen
Treasurer: Katherine Trone

Vice President: Vicky Nelson
Secretary: Beth Beno

PcTO Meeting Minutes
March 18, 2025
6:30 Library Media Center

Meeting Norms

- We will be engaged and present during our time together
- Problems or negative feedback are discussed directly with a focus on solutions.
- We show respect for different working styles and personalities
- We come prepared for the materials and topics outlined on the agenda.

Attendees: Pete Marto, Sarah Allen, Beth Beno, Katherine Trone, Sara Demerath, Molly Schweitzer, Denise Humphrey, and Jackie Oliver.

Approval of 2/18/2024 minutes

- Submitted and approved

Treasurer's Report

- Available funds: \$11,947.07

Current & Old Business

1. Funding Requests

- a. Tim (forester at the village) - 3 trees for \$600 total to provide shade near playground
 - i. Village will install and can do education with students too
 - ii. Motion approved

Commitments for This Year

1. Fun Run Fundraiser - Jackie Oliver, Denise Humphrey, Vicky Nelson

- a. Review of quotes on outdoor seating/shade options
 - i. Shade with 2 square tables - \$9,973
 - ii. Six picnic tables for AGSA pavilion - \$8,734
 - iii. Both quotes through Lee Recreation who we've worked with before. Will confirm warranty.
 - iv. Funds available from other sources to bring overall cost for PcTO down by at least \$4,000.
 1. Motion: purchase 6 picnic tables for pavilion between P1 and P2 first, followed by purchase of shade with 2 square tables after Fun Run Fundraiser.
 - a. Motion approved
 - b. Communication and timeline
 - i. April 7th save the date communication sent out to families
 - ii. April 9th @ 3:30 meeting with staff to inform (Jackie)
 - iii. April 14th website goes live
 - iv. Collect funds through May 7th (Fun Run is May 2nd)
 - c. Incentives
 - i. Mr. Marto getting water ballooned
 - ii. Sweatbands for top raising class
 - iii. Assign colors to each grade level
2. Restaurant Nights - Vicky Nelson
- a. Scott's Subs
 - b. Sara's Gelato

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- i. Possible date: May 8th (after intermediate choir concert)
3. Mike's Popcorn - Megan Vitrano & Jackie Havel
 - a. Profit: \$1,059.00
4. Village Roasters - Stacie Haworth
 - a. Stacie is working on firming up dates for a spring order
5. Son + One Bowling - Denise Humphrey
 - a. April 28th
 - i. Sign up has gone out
6. Daughter + One Dance - Heidi Murphy
 - a. April 4th
 - i. Invite has gone out
7. Teacher Appreciation Week - Molly Schweitzer
 - a. May 5-9
 - i. Molly secures donations from local companies through FB Messenger
 - ii. Secure additional funds through FB parent group
 - iii. Need someone to take over next year
 - iv. Budget: spend up to \$500
 1. Motion approved
8. Teacher Appreciation Throughout the Year - all
 - a. Snack Cart
 - i. Denise: April 4th afternoon
9. Fifth Grade Farewell - Maria Andersen
 - a. May 29th

Mr. Marto's State of the School Report

- Thank you for suppers during conferences! (Parker Johns/Sam's Club pizza)
- Book of the year author visit tonight at PAC
- Draft parking shared with the board
- Future Dates:
 - March 20th - Music in Our Schools
 - March 24-28th - Spring Break
 - April 9th, 4:30pm - 5th grade DARE graduation

2024-2025 Upcoming Meeting Dates

- Third Tuesday of every month, excluding December
- April 15 and May 20